………………… (date)

To request the petition below, this form must be submitted to the coordinator of the doctoral program ([PhD.canonlaw@kuleuven.be](mailto:PhD.canonlaw@kuleuven.be)).

NAME AND SURNAME

Click or tap here to enter text.

PROJECT INFORMATION

Dutch title:

English title:

Language of the PhD project:

Date of enrolment:

Supervisor:

Co-supervisor(s), if applicable:

Members of the supervisory committee:

Have the members of the supervisory committee been consulted about the report (not mandatory)?

Yes No

CHANGE of title

*The Doctoral Committee decides upon the request to modify the title of the doctoral thesis. With the permission of the supervisor, the doctoral student submits a timely request to the Doctoral Committee. The Doctoral Committee can decide to hear the candidate and request the candidate to propose a 'new PhD application' (art. 18 Doctoral Regulations).*

Dutch title:

Current:

New:

English title:

Current:

New:

Motivation: Click or tap here to enter text.

DATABASES

Is Lirias up to date at the time of signing?

Yes No

Is the KULoket application ‘PhD progress’ up to date at the time of signing?

Yes No

completed DOCTORAL program

Requested together with this application (see next section)

Already approved

REQUEST CONFIRMATION OF COMPLETED DOCTORAL PROGRAM

*In case a doctoral student has complied with all the requirements of the doctoral programme, he/she submits a request to the Doctoral Committee in order to obtain a confirmation of completion. The candidate indicates carefully what activities correspond with what element of the 'truncus communis' (art. 14 Doctoral Regulations).*

*The Doctoral Committee examines in what extend the student complies with the requirements of the doctoral programme and decides, after the advise of the Coordinator of the doctoral programme, to award the confirmation. In case of doubt on the activities mentioned in the request form, the onus of proof on commitment and content of the activity rests with the student.*

‘TRUNCUS COMMUNIS’ (ART. 15 doctoral regulations)

*Evidence must be uploaded and approved as a milestone in the KULoket application ‘PhD progress’.*

At least one scientific publication at an international level or a similar achievement at an international level.

Click here to enter text.

Giving at least two seminars, either about the own research, or on a more general theme. \*

Giving at least one oral or poster presentation at an international scientific conference.

Click here to enter text.

Following at least one seminar series or course component specifically organized for PhD researchers. \*

Following the course component ‘Research Integrity for Starting PhD Researchers’ during the first year of the doctoral program.

Date:

Reporting on the progress of the doctoral research as specified in art. 13 of the Doctoral Regulations.

Have all the conditions been met?

Yes No

*(\*) In principle, these seminars take place during the doctoral day (PhD Congress).*

supplementary part (ART. 16 doctoral regulations)

Click here to enter text.

composition examination committee

*The doctoral student and his/her supervisor submit a reasoned request on the composition of the Examination Committee to the doctoral committee. The Examination Committee consists of five members including the supervisor and co-supervisor(s) (if any). The appointment of a sixth member requires motivation. The chair of the Examination Committee is the ZAP senior member of the faculty, unless he/she is the supervisor. If no ZAP member of the faculty except for the (co-)supervisor is member of the committee, a ZAP member of KU Leuven is the chairperson. (art. 17 Doctoral Regulations)*

*Members of the supervisory committee may also be members of the Examination Committee, but this is not mandatory.*

The doctoral student or his/her supervisor inquired in advance with the members of the Examination Committee regarding their initial willingness.

Yes No

1. **Name, surname:**

Doctor in:

Appointed as\*:

Institution (university of appointment):

E-mail:

Motivation:

Click here to enter text.

1. **Name, surname:**

Doctor in:

Appointed as\*:

Institution (university of appointment):

E-mail:

Motivation:

Click here to enter text.

1. **Naam, voornaam:**

Doctor in:

Appointed as\*:

Institution (university of appointment):

E-mail:

Motivation:

Click here to enter text.

1. **Name, surname:**

Doctor in:

Appointed as\*:

Institution (university of appointment):

E-mail:

Motivation:

Click here to enter text.

1. **Name, surname:**

Doctor in:

Appointed as\*:

Institution (university of appointment):

E-mail:

Motivation:

Click here to enter text.

*(\*) assistant professor, associate professor, professor, full professor*

attachments

*Please attach the required documents. Include your name on each attachment.*

List of publications based on LIRIAS in the APA INTRANET (grouped by peer review) format

Evidence of performances provided in the context of the *truncus communis*

Evidence of performances provided in the context of the supplementary part of the doctoral program

Date and signatures

Date: Click or tap here to enter text.

Candidate Supervisor

Co-supervisor(s), if applicable